



Robert Owen Memorial Primary School

PARENT COUNCIL AGM

AGM Agenda – 17 May 2022

1. Welcome, attendance and apologies
2. Agreement of March minutes
3. Updates
 - Entrants and leavers gifts
 - Fundraiser – movie night
 - book sale
 - Summer treat – silent disco
4. Chairperson's report – Kathryn Gartshore
5. Treasurer's report – Gareth Brown
6. Head Teacher's report – Mrs Thomson
7. Appointment of Office Bearers / Committee Roles and Responsibilities
 - Chairperson – Existing: Kathryn Gartshore (standing down)
 - Vice Chairperson – Existing: Fiona Barr and Gemma Good
 - Treasurer – Existing: Gareth Brown
 - Secretary – Existing: Bronwen Aidoo
 - Lets Secretary – Existing: Jennifer Fisher (standing down)
 - Elected members list
8. New committee paperwork
9. Agreement of constitution for 2022-2023
10. End of year newsletter
11. Planning ahead
 - P1 parent event
 - Fundraising calendar
12. Meeting dates 2022 – 2023
13. Active agenda (time permitting)